

## RECITAL HEARING FORM

The recital hearing must be completed by Wednesday of the 11th week of classes of the semester of the planned recital (see recital scheduling procedure on the reverse of this page).

(Check) ___ Junior Recital	___ Senior Recital	___ Diploma Senior Recital	___ Graduate Recital
Student's Name _____	Applied Instrument _____		
Instructor's Signature _____	Date _____		

### PROPOSED PROGRAM

<u>Selection Title</u>	<u>Composer</u>	<u>Minutes</u>
_____	_____	_____
_____	_____	_____
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_____	_____	_____
_____	_____	_____
_____	_____	_____

\_\_\_\_\_ (Check if Continued on Reverse)

COMMITTEE (assigned by the applied instructor)

APPROVED

REJECTED

(Chairman) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Department Head Approval \_\_\_\_\_ Date \_\_\_\_\_

## **RECITAL SCHEDULING PROCEDURE**

1. Applied instructor assigns a hearing committee consisting of a minimum of three faculty members.  
(Pass = no more than one negative vote).
  - a. A per-course faculty member may only serve on the hearing committee if he or she is the teacher of the student in question.
  - b. A majority of the committee must consist of full-time faculty members from the student's applied area (i.e. Brass, Keyboard, Percussion, Strings, Voice, Woodwinds).
2. Submit form to the Music Office.
3. Department Head approves the assigned hearing committee and returns form to the applied instructor.
4. Committee chairman contacts committee and arranges for a date, time, and place (preferably in the applied music studio).
5. Committee chairman will return the form to the Music Office for recital scheduling.
6. The recital hearing must be passed no later than two weeks prior to the performance date. No changes to the program should be made after the hearing.
7. If the student does not pass the initial recital hearing, the same committee members must serve on subsequent hearings.